

Car Driver

Southampton Mencap exists to support disabled children, young people and adults and their families by providing a wide range of information and practical support services in Southampton from its base in Portswood. A small, local charity with big ambitions we specialise in truly relevant support with clear aims and objectives that focus on the needs of our users and their family carers.

Responsible to:	Senior Management.
Hours:	6 hours to be worked 8.30am-10am
Days to be worked:	Monday, Tuesday, Thursday & Friday
Salary:	£11.50 per hour
Qualifications:	Current full clean driving licence.

Conditions & Annual Leave:

Southampton Mencap is an equal opportunities employer. Normal conditions of service apply.

DBS Check:

This post will be subject to an Enhanced Disclosure by the Disclosure & Barring Service

Safeguarding: Whatever their role, each staff member has an equal responsibility for ensuring the safety of all users of our services and are expected to:

- ensure that all policies and procedures of Southampton Mencap are followed with regard to safeguarding in order to ensure that all service users are protected from harm at all times
- be aware of the reporting protocols for a safeguarding concern or incident
- take responsibility in identifying and acting on any examples of poor safeguarding practice within the setting
- be responsible for following up safeguarding concerns if they feel that they have not been dealt with effectively
- use the whistle-blowing policy if needed to escalate a safeguarding concern or concern related to poor safeguarding practice

Staff should:

- keep up-to-date with changes in safeguarding practice and legislation by reading all company updates on safeguarding
- request additional training if required
- role model good practice to other staff and visitors to the organisation

Main Tasks:

- To collect our day service users from their homes and bring to the Mencap Centre accompanied by an escort. The current route is on the west side of the City.
- To check the vehicle, a 7 seater Ford Galaxy, before and after use for faults and damage and report maintenance requirements needed.
- To have a commitment to the aims and values of the organisation.

PERSON SPECIFICATION

Requirements	Essential	Desirable
Post holder must be between the ages of 21 and 70 to satisfy our insurance arrangements.	E	
Current full clean driving licence	E	
Able to drive manual vehicles	E	
Be comfortable in the company of people with a learning disability		D